



Crown
Commercial
Service

Buyer Needs

RM6296 Occupational Health and Related Services Dynamic Purchasing System Agreement



Contents

1. Introduction	3
1.1 Buyer Needs Statement	3
1.2 The Opportunity	3
1.3 The current situation	6
2. Specification (Schedule 2 Part A Goods and/or Services)	7
2.1 Our priorities	7
2.2 Scope	7
3. Mandatory Service Requirements:	8

1. Introduction

1.1 Buyer Needs Statement

Crown Commercial Service (CCS) is seeking to establish a Dynamic Purchasing Agreement (DPS) for the provision of RM6296 Occupational Health and Related Services DPS for all UK central government departments, wider public sector and third sector as listed in the FTS Contract Notice for RM6296 - Occupational Health and Related Services DPS.

This RM6296 - Occupational Health and Related Services DPS Agreement will be managed by CCS and any contract(s) awarded under this DPS Agreement will be managed by individual Buyers.

In accordance with the Procurement Act 2023, a Dynamic Purchasing Agreement (DPS) established under the Public Contracts Regulations (PCR) 2015 must end by 27 October 2028, or as stated when it was established, whichever is earlier. This is four years after the new regime comes into effect. Therefore, the intended duration period of the RM6296 DPS Agreement is for four (4) years and one (1) month and 27 days. In the event that the RM6296 DPS Agreement is terminated, CCS shall give the Supplier no less than three (3) Months written notice. CCS acknowledges that the RM6296 DPS Agreement will not be terminated within the initial first two (2) months from the commencement date.

Buyers may enter into a contract with you for a period of their determining, up to a maximum of sixty (60) months, which may exceed the duration of the RM6296 DPS Agreement. Where the Contract Initial Period is less than sixty (60) months, a Buyer may elect to extend. The contract extension period cannot be more than twenty four (24 months) and must not take the contract period beyond the sixty (60) months in total.

The flexibility of the contracting period allows the Buyer to determine appropriate contracting timelines required in order that the Supplier can meet the needs of the Buyer for large and complex projects.

1.2 The Opportunity

The RM6296 - Occupational Health and Related Services DPS Agreement will provide central government, wider public sector departments and the third sector with the opportunity to procure an extensive range of Occupational Health and Related Services via a comprehensive number of suppliers.

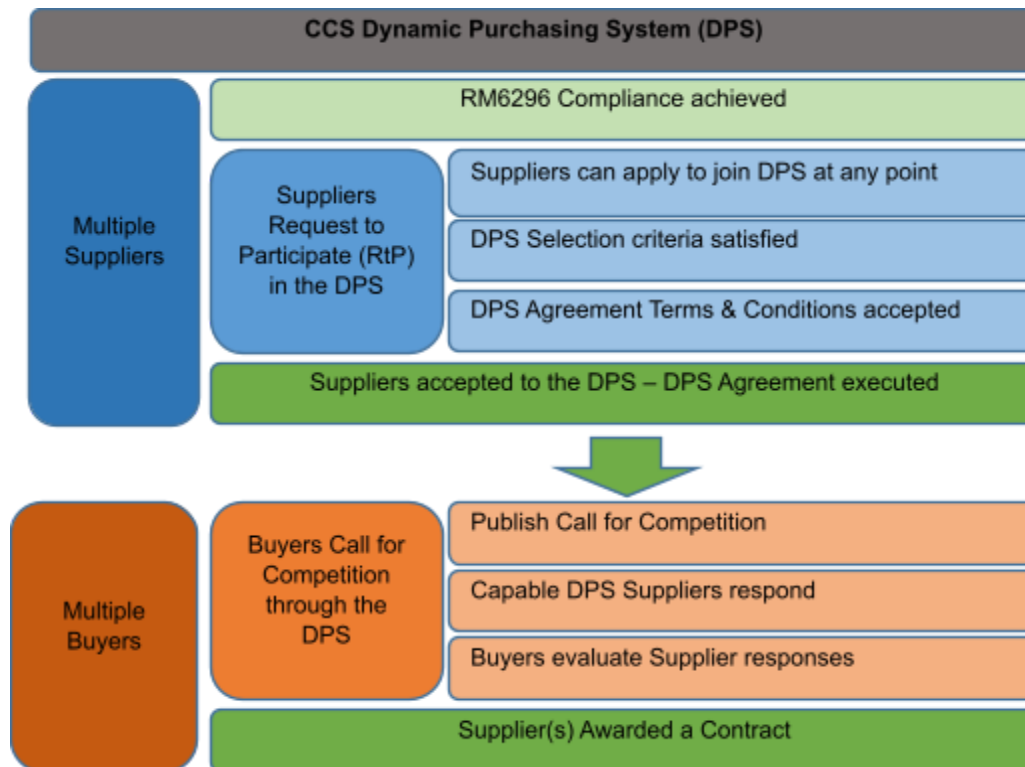
Upon application to join the RM6296 DPS Agreement, Bidders are required to indicate which categories and services they are able to bid for. It is therefore essential that Bidders select the exact elements relevant to their service offering in order to be invited to the relevant competitions.

Buyers will use the product and service element filters as detailed in Attachment 1 – RM6296 Occupational Health and Related Services DPS Product and Services Matrix,

to short list appointed suppliers offering their service requirements and invite to competition.

What is a Dynamic Purchasing System (DPS)?

A DPS is a public sector sourcing tool for common goods and services under regulation 34 (Dynamic Purchasing Systems) of the [PCR 2015](#). Bidders can apply to join at any point and don't require any special IT equipment as a DPS eliminates unnecessary activity for the bidder, up front.



How will the services within the DPS for RM6296 Occupational Health and Related Services DPS be organised?

The RM6296 DPS will be organised into distinct categories so:

- Bidders can indicate all elements relevant to their service offering, and
- Buyers can filter the elements to produce a shortlist of appointed suppliers to invite to a competition.

The four (4) distinct categories comprise of:

- Service Type
- Delivery and Data
- Location

- Contract Value

Full details of the four (4) distinct categories and the sub-categories can be found at Attachment 1 – Occupational Health and Related Services Product and Services Matrix.

Who are the Buyers of the RM6296 Occupational Health and Related Services DPS Agreement?

This Dynamic Purchasing System RM6296 Occupational Health and Related Services is for use by Contracting Authorities in the United Kingdom, British Overseas Territories, and Crown Dependencies that exist on 30/08/2024 and which fall into one or more of the following categories:

Any of the following:

- a) Ministerial government departments;
- b) Non ministerial government departments;
- c) Executive agencies of government;
- d) Non-Departmental Public Bodies (NDPBs), including advisory NDPBs, executive NDPBs, and tribunal NDPBs;
- e) Assembly Sponsored Public Bodies (ASPBs);
- f) Police forces;
- g) Fire and rescue services;
- h) Ambulance services;
- i) Maritime and coastguard agency services;
- j) NHS bodies;
- k) Educational bodies or establishments including state schools (nursery schools, primary schools, middle or high schools, secondary schools, special schools), academies, colleges, Pupil Referral Unit (PRU), further education colleges and universities;
- l) Hospices;
- m) National Parks;
- n) Housing associations, including registered social landlords;
- o) Third sector and charities;
- p) Citizens advice bodies;

q) Councils, including county councils, district councils, county borough councils, community councils, London borough councils, unitary councils, metropolitan

The RM6296 - Occupational Health and Related Services DPS Agreement is expected to see growth from both Buyers who use a current public sector Occupational Health and Related Services Agreement and also new Buyers who choose to purchase Occupational Health and Related Services DPS services via this DPS route.

What are the benefits of the RM6296 Occupational Health and Related Services DPS Agreement?

- Simpler, quicker process – accessible for both SMEs and other suppliers seeking opportunities to provide services to the public sector.
- Automated, electronic process – streamlined electronic process.
- Flexible - new bidders can apply to join at any point.
- Choice - increased scope/scale of service offerings and access to public sector business.
- Filtering of supplier offering - ensures suppliers receive notifications of competitions that are relevant to their service offering.
- Dynamic – Buyers can create bespoke specifications, competitions and contracts.
- Supports localism and Social Value - enabling appointed suppliers to bid for business either locally, regionally or nationally.
- Savings – drives savings through the ‘Call for Competition’ procedure.
- Efficiencies – reduces Buyers costs and process cycle time

What is the estimated value of the RM6296 Occupational Health and Related Services DPS Agreement?

The estimated value is £3,000,000 (excluding VAT) in the first year, growing to £12,000,000 (excluding VAT) in year two, £32,000,000 (excluding VAT) in year three and £43,000,000 (excluding VAT) in year four in line with targeted growth strategies. This will comprise multiple contracts with multiple Suppliers, however there is no guarantee of work or spend under this RM6296 DPS Agreement.

1.3 The current situation

This RM6296 Occupational Health and Related Services DPS Agreement will be the replacement vehicle for RM6182 Occupational Health, Employee Assistance Programmes and Eye Care Services (which is due to expire during March 2025)

2. Specification (Schedule 2 Part A Goods and/or Services)

2.1 Our priorities

Crown Commercial Service (CCS) key priorities are to support visibility of Occupational Health and Related Services DPS products and services whole life costs and to influence efficiencies through:

- Offering valued solutions to meet buyers individual requirements;
- Build and increase capacity of high quality products and services;
- Provide greater opportunity for aggregation; and
- Develop a dynamic commercial model for access to products and services.

2.2 Scope

The Supplier shall provide products and services as detailed in the Product and Services Matrix of DPS Schedule 2 (Key Performance Indicators and Services) of RM6296 DPS Agreement.

The core requirement of RM6296 - Occupational Health and Related Services DPS shall include but not be limited to:

Filters four (4) distinct categories:

- Service Type
- Delivery and Data
- Location
- Contract Value

Other key elements

- Fully Managed Service
- Occupational Health
- Employee Assistance Programmes
- Data Storage
- Data Processing
- Eyecare and Hearing Services

3. Mandatory Service Requirements:

The main Service requirements governing the RM6296 – Occupational Health and Related Services DPS Agreement can be found in DPS Schedule 1- Specification.

ANNEX A – Glossary

Term	Definition
ASPBs	Assembly Sponsored Public Bodies
CCS	Crown Commercial Service
DPS	Dynamic Purchasing System
FTS	Find a Tender Service
IT	Information Technology
PRU	Pupil Referral Unit
PCR	Public Contract Regulation
SME	Small Medium Enterprises
VAT	Value Added Tax